

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
March 13, 2019
MINUTES

WORKSHOP – 6:00 p.m.

State of the Court Report was provided by Magistrate Menditto.

The following items were discussed during the workshop:

- Red Cross Shelter Agreement
- Boucher & James – preparation of municipal roof specifications for bidding
- Advertisement of seasonal employees
- PenTeleData upgrade and contract renewal
- Truck 3 Estimate
- Wild Acres filing cabinet request
- Public Works boot allowance

Motion to adjourn the workshop by Mr. Koehler at 6:35 p.m. with a second by Ms. Neufeld.
Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda – none.

1. **Motion** to table the Minutes from the Board of Supervisors meeting dated February 27, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$43,078.74** made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$1,348.17** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

4. **Motion** to award Park Road project to Wayco in the amount of \$212,840.84 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

5. **Motion** to award Doolan Road project to Wayco in the amount of \$355,732.54 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

NEW BUSINESS:

6. **Motion** to approve Pike County Generator, Inc. full service on municipal building generator in the amount of \$725 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to approve Ray's Truck and Auto Repair estimate #307099 for Truck 3 trans oil cooler in the amount of \$2,290.09 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to approve Powell's Sales and Service, Inc. estimate # 19972 dated 3/8/19 in the amount of \$1,161.92 for parts for Truck 5 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to approve a public works employee work each 2019 recreation committee event at an estimated total cost of \$941.78 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to appoint Dennis Lee to the Delaware Township Recreation Committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their meeting on March 5, 2019:

a. Inamere Homes, LLC – Birchwood Lakes 12-88-8B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

12. **Motion** to advertise for hiring of part-time seasonal gatekeepers at a rate not to exceed \$8.00 per hour for a maximum of 30 hours per week Memorial Day weekend to Labor Day was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to advertise for the hiring of part-time lifeguards at a rate not to exceed \$10 per hour for a maximum of 35 hours per week Memorial Day weekend to Labor Day was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to advertise for the hiring of part-time seasonal park supervisor at a rate to be determined for a maximum of 35 hours per week Memorial Day weekend to Labor Day was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 15. Motion** to advertise for hiring of part-time public works help at a rate not to exceed \$10 per hour for a maximum of 35 hours per week May through September was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to approve field use request by Matthew Ohlemann Memorial Softball League on Sundays beginning May 5th through September 29, 2019 from 9am to 3:30pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 17. Motion** to approve municipal hall use request by D. Reyes on Saturday, May 18, 2019 from 3pm to 9pm for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18. Motion** to approve Akenac Park use request by Dingman Delaware Children's Choir on Saturday, June 8, 2019 from 1pm to 4pm for Choir Appreciation Day was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 19. Motion** to approve Akenac Park use request by S. Bannon on Saturday, August 3, 2019 from 11am to 3pm for a going away party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 20. Motion** to authorize Boucher & James to prepare bid specifications on the municipal building roof was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 21. Motion** to execute a 3-year contract with PenTeleData for an upgraded modem was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Smart Recovery Group – Wednesday's 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

Recreation Committee meeting on Thursday, March 14, 2019 at 6pm in the Emergency Management Building.

Dingmans Ferry Lion's Club Fish Fry – Friday, March 29, 2019 from 5:30pm to 7:30pm. \$15. Eat in or Take Out @ 116 Wilson Hill Road.

Delaware Township's Annual Easter Egg Hunt – Saturday, April 13, 2019 from 1-4pm at Akenac Park.



116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawaretownshippa.gov

American Legion (Ball Park Road) Pancake Breakfast is on Saturday, March 16, 2019 from 8am to 11am.

PUBLIC COMMENT

Public comment consisted of but was not limited to the following: Mr. Hough asked about additional services needed on the municipal building generator; Mr. Flatt provided an explanation on the full service required on the generator as well as 6 month services; Mrs. Janiec inquired whether the township finds out if back taxes are paid on properties before they can be combined; Solicitor Farley indicated the township does not have a duty to research back taxes before approving lot improvements; Mrs. Janiec also indicated she had met with the DTVAC board last Monday; she provided suggestions and services, but has not heard anything back from DTVAC and she feels it is time for the BOS to move forward with other services for our residents as the outlook of DTVAC is bleak; Mr. Henderson indicated the BOS is actively working to secure an alternative ambulance service; Mr. Witkowski of the Pike County Dispatch expressed a deep concern for Route 209 in the Park Service stating the road is in horrible condition; Mr. Tarquini followed up on a previous concern over trees that need to be taken down along Chestnut Ridge Road.

Ms. Neufeld announced the passing of Daniel Rogers, a long-time employee of Delaware Township who served as the zoning officer, on March 11, 2019. Visitation will take place at Fives Patchogue Funeral Home in Patchogue, New York on March 15, 2019 from 2:00pm to 4:00pm.

Motion to adjourn the meeting was made at 7:24 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer